

## **Code of Conduct for Board Members of Treo Port Lairge CLG**

### *Organisational Values*

- As a Director of Treo Port Lairge (CLG) I promise to abide by the fundamental values that underpin all the activities of our organisation.
- As a board member of Treo Port Lairge (CLG) I promise to abide by the fundamental values that underpin all the activities of our organisation.

### *Accountability*

- Everything Treo Port Lairge (CLG) does will be able to stand the test of scrutiny by members of the public, the media, members, beneficiaries, stakeholders and the regulatory authorities.

### *Integrity and Honesty*

- These will be the hallmarks of all conduct within Treo Port Lairge (CLG), particularly when dealing with colleagues (board and staff) and external individuals and agencies.

### *Transparency*

- Treo Port Lairge (CLG) will strive to promote an atmosphere of openness throughout the organisation in order to promote confidence to members of the public, staff, beneficiaries and regulators.

In addition to the above I agree to the following:

### *Law, mission, policies*

- In my role as board member I will not break the law or go against any regulation in force.
- I will support the organisation's mission and actively promote it.
- I will abide by organisational policy and procedure.

### *Conflicts of Interest*

- I will always act in the best interests of the organisation.  
I will declare any conflict of interest or any such circumstance as may be viewed by others as conflicting as soon as it arises.
- I will submit to the judgement of the board and do as it requires regarding potential conflicts of interest.
- I will declare all and any offers of gifts and/or offers of hospitality to the board to avoid any perceived compromise of my position or decision making capacity as a member of the board.

### *Person to Person*

- I will not act in disregard of organisational policies in my relationships with fellow board members, the CEO, staff, volunteers, beneficiaries or anyone I come into contact with in my role as board member.

#### *Guardian of the organisation's reputation*

- I will not speak as a board member to the media or any public forum without the prior knowledge and approval of the Chair or CEO.
- When I am asked to represent the organisation any comments I make will reflect current policy even if I do not agree with them.
- When speaking as a private citizen I will aim to uphold the reputation of the organisation and those who work and volunteer for it.
- I will respect organisational, board and individual confidentiality.
- I will take an active interest in the organisation's public image.

#### *Personal Gain*

- I will not personally gain from my role as a board member nor will I permit others to do so as a result of my actions or negligence.
- I will document expenses and seek reimbursement according to agreed procedure.
- I will not accept gifts or hospitality without the consent of the Chair.
- I will use organisational resources responsibly, when authorised in accordance with procedure.

#### *At board level*

- I will embody the principles of good governance in all my actions and live up to the trust placed in me by Treo Port Lairge (CLG).
- I will abide by the board governance procedures and practice.
- I will strive to attend all board meetings.
- I will strive to absorb agenda items sent to me in good time and be prepared to contribute my opinions during meetings.
- I will honour the authority of the Chair.
- I will maintain a respectful attitude to the opinions of others.
- I will accept a majority vote.
- I will maintain confidentiality unless authorised to speak on matters outside board meetings.

#### *Enhancing governance*

- I will participate in appropriate induction, training and development board activities. I will support the CEO in his/her executive role and the Chair in their leadership role.

#### *Leaving the board*

- I understand that any substantial breach of this code may result in my removal from the board.
- Should I wish to resign I will inform the Chair in writing, stating my reasons for resigning from the board.
- I will participate in an exit interview if necessary.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Board member of Treo Port Lairge (CLG)